



Staff Report

DATE: March 14, 2017

TO: Chair and directors
Commemorative items select committee

FROM: Debra Oakman, CPA, CMA
Chief Administrative Officer

RE: Review of concepts for commemorative items

FILE: H-CISC

Purpose

The purpose of this report is to report back to the committee on direction received from the last committee meeting on the following:

- suppliers, costs and timing for two brass plaques to be signature pieces for each hospital;
- board decisions with respect to principles regarding brass plaques concept and alternate names on plaque; and
- information from Island Health regarding planning in terms of art, landscaping and commemorative items for the two hospitals and feedback as to logistics for the five concepts identified by the committee as potential recognition for the North Island hospitals project.

Policy analysis

The Comox Strathcona regional hospital board established the commemorative items select committee to investigate and recommend a commemorative item for the Comox Valley and Campbell River hospitals in recognition of the service provided by the previous hospitals and all parties that have contributed to the hospitals' construction.

Executive summary

At the February 24, 2017 commemorative items select committee meeting, the committee passed the following resolutions; the status of each resolution is provided for reference:

Resolution	Status
THAT St. Joseph's hospital board be asked what it would like to see as to a commemorative item in the new hospital to commemorate the service provided by St. Joseph's hospital.	Letter sent March 7, 2017 (Appendix A). No response received as of March 14, 2017.
THAT Tom Sparrow, North Island hospitals chief project officer, be invited to the next select committee meeting to advise what Island Health and its sub-committees are planning in terms of art, landscaping and commemorative items for the two hospitals.	Letter sent March 8, 2017. Tom Sparrow confirmed his attendance at March 17 commemorative items select committee meeting. Mr. Sparrow to speak to: <ul style="list-style-type: none"> • work of the North Island hospitals project art working committee;

	<ul style="list-style-type: none"> • work of the hospital foundations and auxiliaries; • plans to transfer existing commemorative items from hospitals to new facilities.
<p>THAT staff be directed to report back at the next select committee meeting on suppliers, costs and timing for two brass plaques to be signature pieces for each hospital.</p>	<p>Staff contacted the Achinback Foundry in Victoria who produce bronze (not brass) plaques. Sample wording was provided in order that the attached sample could be prepared for the committee's reference (Appendix B). Staff's request did not include artistic renderings in the border reflecting each hospitals' evolution through time, as originally discussed by the committee, as this would not be possible for the foundry to provide, but would require the CSRHD to retain an artist, either through direct award or through a competitive request for proposal process, to create the artwork which would likely not meet the required deadline for completion of the commemorative items. Plaques of this nature do not typically include artwork and staff would recommend the CSRHD focus its intent on the commemorative language rather than artistic elements.</p> <p>Following are the costs for various plaque sizes:</p> <p>12 x 14 bronze plaque - \$966.20 each;</p> <p>14 x 16 bronze plaque - \$1,173.556 each;</p> <p>14 x 20 bronze plaque - \$1,400.32 each; and</p> <p>16 x 20 bronze plaque - \$1,686.58 each.</p>
<p>THAT the following principles around the brass plaques concept, as proposed by the CSRHD commemorative items select committee, be approved by the CSRHD board:</p> <ul style="list-style-type: none"> • Recognize current hospital board members; • thank the work of previous boards; community volunteers and staff that helped make the project a reality; and • potential for artistic elements on the perimeter of the plaques to indicate transition from past to future. 	<p>At its March 9, 2017 board meeting the Comox Strathcona regional hospital board ratified this resolution.</p> <p>Note: plaques would be bronze not brass.</p>

<p>THAT the CSRHD board determine whether alternates who attend regularly are to be recognized on the plaques as follows:</p> <ul style="list-style-type: none"> - Alternate Director Kishi for Director Sproule (Village of Cumberland); - Alternate Director Wright for Director Adams (City of Campbell River); - Alternate Director Grant for Director Price (Town of Comox); and - Alternate Director Swift for Director Grant (Town of Comox). 	<p>At its March 9, 2017 board meeting, the Comox Strathcona regional hospital board passed the following resolution:</p> <p>THAT the names of the following Alternate Directors who regularly attend the Comox Strathcona regional hospital board meetings be recognized on the North Island hospitals commemorative plaques:</p> <ul style="list-style-type: none"> - Alternate Director Kishi for Director Sproule (Village of Cumberland); - Alternate Director Wright for Director Adams (City of Campbell River); - Alternate Director Grant for Director Price (Town of Comox); and - Alternate Director Swift for Director Grant (Town of Comox).
<p>THAT the following concepts be identified as potential recognition for the North Island hospitals project:</p> <ol style="list-style-type: none"> 1. Brass plaque; 2. Water feature; 3. Therapeutic garden; 4. Meditation garden; and 5. Partnerships or sponsorship from other community groups in a larger project; <p>AND THAT staff work with North Island hospitals project staff to report back to the committee at its next meeting on the logistics for each concept.</p>	<p>Letter sent March 8, 2017.</p> <p>Tom Sparrow confirmed his attendance at March 17 commemorative items select committee meeting.</p> <p>Mr. Sparrow to provide feedback with respect to the following concepts as follows:</p> <ol style="list-style-type: none"> 1. Bronze plaque: <ul style="list-style-type: none"> • Could place in front entrance either in foyer or at reception area of each hospital (committee could go on-site to view these potential areas. 2. Water feature: <ul style="list-style-type: none"> • Potential to integrate feature into existing landscape plans in consultation with landscape architect. 3. Therapeutic garden: <ul style="list-style-type: none"> • Gardens and landscaping in each of the facilities have been planned and designs completed; changes would impact P3 contracts. 4. Meditation garden: <ul style="list-style-type: none"> • Gardens and landscaping in each of the facilities have been planned and designs completed; changes would impact P3 contracts. 5. Partnerships or sponsorship from other community groups in a larger project: <ul style="list-style-type: none"> • Complex; • beyond scope of NIHP given long term commitment and P3 arrangement.

Any funds expended for the commemorative items would come from the 2017 operational budget. There would be no change to tax impact.

Recommendation from the chief administrative officer:

Committee direction is requested as to preferred next steps in the commemorative items selection process.

Respectfully:

J. Warren

James Warren,
Acting Chief Administrative Officer

Prepared by:

K. Kenney

Kelly Kenney
Manager of Legislative Services

Concurrence:

J. Warren

James Warren
General Manager of
Corporate Services

Attachment: Appendix A – “Letter to St. Joseph’s hospital board”
Appendix B – “Sample plaque wording”



File: H-CISC

March 7, 2017

Sent via email: kaylene.simmons@sjghcomox.ca

Mr. Chris Kelsey, Chair
St. Joseph's Hospital board of directors
2137 Comox Avenue
Comox, BC V9M 1P2

Dear Chair Kelsey:

Re: Commemorative item for the new hospital

The Comox Strathcona Regional Hospital board, at its meeting of January 19, 2017, passed a resolution to establish a commemorative items select committee. The committee's mandate is to investigate and recommend a commemorative item for each of the Comox Valley and Campbell River hospitals in recognition of the service provided by the previous hospitals and all parties that have contributed to the hospitals' construction.

At the select committee's meeting on February 24, 2017, the committee passed the following motion:

“THAT St. Joseph's hospital board be asked what it would like to see as to a commemorative item in the new hospital to commemorate the service provided by St. Joseph's hospital”.

The select committee meets again on March 17th and March 31st so ideally we would appreciate receiving your response prior to either of these dates so your feedback may be included on the agenda for the committee's consideration.

For more information, please contact Kelly Kenney, manager of legislative services, at 250-334-6029 or kkenney@comoxvalleyrd.ca.

Sincerely,

M. Wright

Marlene Wright
Chair
Commemorative Items Select Committee

cc: Jane Murphy, President and Chief Executive Officer, St. Joseph's General Hospital

This plaque is dedicated by the 2017 Comox Strathcona Regional Hospital District board members:

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in appreciation of the loyal service of the many individuals
at the Campbell River District General Hospital and the
St. Joseph's General Hospital and in recognition of the
dedicated efforts of all parties that have contributed to
making this new facility a reality.